

MINUTES OF THE JANUARY 26, 2026  
REGULAR MEETING OF THE  
SOUTH HOLLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES

1) **CALL TO ORDER**

President Vanessa Bradley called the meeting to order at 6:00 pm.

2) **ROLL CALL**

Present: President Vanessa Bradley, Vice-President Angela Oldenkamp, Treasurer Patricia McCreary Cannon, Trustee Sonya Harrington, Trustee LaTia Maxwell, Trustee Jimmy Stewart, Director Christyn Rayford, Assistant Director Amilcar Perez.

Absent: Secretary Janice Newman, Trustee LaTia Maxwell (arrived at 6:10 pm)

3) **INTRODUCTION OF GUESTS - None**

4) **PUBLIC COMMENTS - None**

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

5) **CORRESPONDENCE - None**

6) **APPROVAL OF MINUTES**

- a. Vice-President Oldenkamp moved to approve the minutes of the December 15, 2025, Regular Meeting of the South Holland Public Library Board of Trustees. Trustee Harrington seconded the motion.

Roll Call

Ayes: Vanessa Bradley, Angela Oldenkamp, Patricia McCreary Cannon, Sonya Harrington, LaTia Maxwell, Jimmy Stewart.

Nays: None

Absent: Janice Newman, LaTia Maxwell

Motion Carried

7) **APPROVAL OF BILLS**

- a. Trustee Harrington moved to approve the January 26, 2026 bills submitted for payment in the amount of \$ 85,046.94. Vice-President Oldenkamp seconded the motion.

Roll Call

Ayes: Vanessa Bradley, Angela Oldenkamp, Patricia McCreary Cannon, Sonya Harrington, Jimmy Stewart.

Nays: None

Absent: Janice Newman, LaTia Maxwell

Motion Carried

8) **FINANCIAL REPORTS**

- a. Vice-President Oldenkamp moved to approve the Revenue & Expenditure Reports Year-to-Date for January 2026. Trustee Stewart seconded the motion.

*\*Attachment included in Board packet. For further information, please contact: Christyn Rayford, Library Director; South Holland Public Library, 16250 Wausau Avenue, South Holland, IL 60473; 708-527-3104 or [christyn@shlibrary.org](mailto:christyn@shlibrary.org). Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Library Director at least 24 hours in advance of the meeting date.*

Roll Call

Ayes: Vanessa Bradley, Angela Oldenkamp, Patricia McCreary Cannon, Sonya Harrington, LaTia Maxwell, Jimmy Stewart.

Nays: None

Absent: Janice Newman

Motion Carried

- b. Review Village Financials\*

9) **COMMITTEE REPORTS**

- a. Building & Grounds by Sonya Harrington - no report
- b. Finance by Patricia McCreary Cannon

Comments: Treasurer Patricia McCreary Cannon informed that the Finance Committee met on January 22, 2026. The latest HR source analysis was reviewed based on the library's population size, budget, and number of employees. The committee agreed on and recommends a COLA increase of 3.25 % for all staff for FY2026-2027.

10) **UNFINISHED BUSINESS**

President Bradley suggested to send flowers to Trustee Janice Newman as her husband is going through surgery.

11) **NEW BUSINESS**

- a. Treasurer McCreary Cannon moved to approve Salary Schedule for May 2026, as discussed. Trustee Harrington seconded the motion.

Roll Call

Ayes: Vanessa Bradley, Angela Oldenkamp, Patricia McCreary Cannon, Sonya Harrington, LaTia Maxwell, Jimmy Stewart.

Nays: None

Absent: Janice Newman

Motion Carried

- b. Vice-President Oldenkamp moved to approve Staff Cola increase for FY2026-2027 not to exceed 3.25% per individual as discussed. Trustee Harrington seconded the motion.

Roll Call

Ayes: Vanessa Bradley, Angela Oldenkamp, Patricia McCreary Cannon, Sonya Harrington, LaTia Maxwell, Jimmy Stewart.

Nays: None

Absent: Janice Newman

Motion Carried

- c. Trustee Harrington moved to approve 5:00 pm close and re-open at 6:00 pm on Friday, February 27, 2026 for Wakanda program as discussed. Trustee Maxwell seconded the motion.

Roll Call

Ayes: Vanessa Bradley, Angela Oldenkamp, Patricia McCreary Cannon, Sonya Harrington, LaTia Maxwell, Jimmy Stewart.

Nays: None

Absent: Janice Newman

Motion Carried

- d. Trustee Email Accounts – For Discussion

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Comments: Director Rayford informed that to ensure proper FOIA practices, and increase email cybersecurity as well as Trustee privacy to their personal accounts, the library has created an email for each of the trustees to be used for library purposes going forward. Each trustee is to let the Director know if there are any problems gaining access.

**12) LIBRARY DIRECTOR'S REPORT**

- a. Director Rayford informed that the 2026 Per Capita Grant was submitted on December 16, 2026, and the Live and Learn Grant for \$125,000 towards Bathroom renovations was submitted on January 10, 2026.
- b. She informed that plans are being finalized to begin the bid process on time in February.
- c. She informed that a new Circulation Clerk, Bryan Castro, started on January 19, 2026.
- d. She informed that the it was necessary to close the library unexpectedly on December 23 due to a clogged pipe in the LL Restrooms. The library closed again on January 23 due to the forecasted extreme cold weather.
- e. She highlighted some of the programming planned to celebrate the Black History Month, as a lead up to 2026 Wakanda Night. Some of the highlighted programming includes Behind the Bite: A Conversation with The Black Foodies, Line Dancing, and Good Burger Movie Night.

**13) ANNOUNCEMENTS**

The next regular meeting of the South Holland Library Board of Trustees is Monday, February 23, 2026 at 6:00 p.m.

**14) ADJOURNMENT**

Trustee Steward moved to adjourn the meeting in Secretary Newman's absence at 6:30 pm. The motion carried unanimously.

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Janice Newman, Secretary

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Date

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