

MINUTES OF THE JUNE 23, 2025  
REGULAR MEETING OF THE  
SOUTH HOLLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES

**1) CALL TO ORDER**

President Vanessa Bradley called the meeting to order at 6.00 pm.

**2) ROLL CALL**

Present: President Vanessa Bradley, Vice-President Angela Oldenkamp, Treasurer Patricia McCreary Cannon, Secretary Elaine MacKenzie, Trustee Sonya Harrington, Trustee Janice Newman, Trustee LaTia Maxwell, Director Christyn Rayford, Assistant Director Amilcar Perez.

**3) INTRODUCTION OF GUESTS - None**

**4) PUBLIC COMMENTS - None**

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

**5) CORRESPONDENCE - None**

**6) APPROVAL OF MINUTES**

- a. Treasurer Patricia McCreary Cannon moved to approve the minutes of the May 19, 2025 Regular Meeting of the South Holland Public Library Board of Trustees. Trustee Sonya Harrington seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Angela Oldenkamp, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman, LaTia Maxwell.

Nays: None

Absent: None

Motion carried

**7) APPROVAL OF BILLS**

- a. Vice-President Angela Oldenkamp moved to approve the June 23, 2025 bills submitted for payment in the amount of \$ 58,415.66. Treasurer Elaine MacKenzie seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Angela Oldenkamp, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman, LaTia Maxwell.

Nays: None

Absent: None

Motion carried

*\*Attachment included in Board packet. For further information, please contact: Christyn Rayford, Library Director; South Holland Public Library, 16250 Wausau Avenue, South Holland, IL 60473; 708-527-3104 or [christyn@shlibrary.org](mailto:christyn@shlibrary.org). Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Library Director at least 24 hours in advance of the meeting date.*

## **8) FINANCIAL REPORTS**

- a. Vice-President Angela Oldenkamp moved to approve the Revenue & Expenditure Reports Year-to-Date for June 2025. Trustee Sonya Harrington Seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Angela Oldenkamp, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman, LaTia Maxwell.

Nays: None

Absent: None

Motion carried

- b. Review Village Financials. - None

## **9) COMMITTEE REPORTS**

- a. Building & Grounds Report by Sonya Harrington - None
- b. Finance Report by Pat McCreary Cannon – None

## **10) UNFINISHED BUSINESS – None**

## **11) NEW BUSINESS**

- a. IL Standards Review Chapters 1 and 2 – No Comments
- b. Illinois Public Library Annual Report FY2024-2025 (IPLAR)  
Comments: Director Rafor informed that Circulation statistics are increasing and approaching the pre-pandemic numbers.

## **12) LIBRARY DIRECTOR'S REPORT**

- a. Director Rayford informed that the Summer Reading is underway.
- b. She informed that two interviews were conducted for the Circulation Clerk and Community Engagement Coordinator.
- c. She informed that she is in discussions with the Village regarding reopening License Plate services for the Library.
- d. She informed that Assistant Director, Amilcar Perez is exploring additional swipe card access alternatives for multiple doors in the building.

## **13) ANNOUNCEMENTS**

The next regular meeting of the South Holland Library Board of Trustees is July 28, 2025 at 6:00 p.m.

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#### 14) ADJOURNING

Secretary MacKenzie moved to adjourn the meeting at 6:13 pm. The motion carried unanimously.

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Elaine MacKenize, Secretary

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Date

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