

MINUTES OF THE APRIL 28, 2025
REGULAR MEETING OF THE
SOUTH HOLLAND PUBLIC LIBRARY
BOARD OF TRUSTEES

1) CALL TO ORDER

President Vanessa Bradley called the meeting to order at 6.03 pm.

2) ROLL CALL

Present: President Vanessa Bradley, Treasurer Patricia McCreary Cannon, Secretary Elaine MacKenzie, Trustee Janice Newman, Director Christyn Rayford, Assistant Director Amilcar Perez

Absent: Vice-President Felicia Houston, Trustee Sonya Harrington (arrived at 6:08 pm), Trustee Angela Oldenkamp (arrived at 6:29 pm).

3) INTRODUCTION OF GUESTS - None

4) PUBLIC COMMENTS - None

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

5) CORRESPONDENCE - None

6) APPROVAL OF MINUTES

- a. Secretary Elaine McKenzie moved to approve the minutes of the March 24, 2025, Regular Meeting of the South Holland Public Library Board of Trustees. Treasurer McCreary Cannon seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Patricia McCreary Cannon, Elaine MacKenzie, Janice Newman.

Nays: None

Absent: Felicia Houston, Sonya Harrington, and Angela Oldenkamp

Motion carried

- b. Secretary MacKenzie moved to approve the minutes of the March 20, 2025, Finance Committee Meeting of the South Holland Public Library Board of Trustees. Trustee Newman seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Patricia McCreary Cannon, Elaine MacKenzie, Janice Newman.

Nays: None

Absent: Felicia Houston, Sonya Harrington, and Angela Oldenkamp

Motion carried

7) APPROVAL OF BILLS

- a. Trustee Newman moved to approve the April 28, 2025, bills submitted for payment in the amount of \$ 57, 191.92. Treasurer McCreary Cannon seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman.

Nays: None

**Attachment included in Board packet. For further information, please contact: Christyn Rayford, Library Director; South Holland Public Library, 16250 Wausau Avenue, South Holland, IL 60473; 708-527-3104 or christyn@shlibrary.org. Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Library Director at least 24 hours in advance of the meeting date.*

Absent: Felicia Houston and Angela Oldenkamp
Motion carried

8) FINANCIAL REPORTS

- a. Trustee Newman moved to approve the Revenue & Expenditure Reports Year-to-Date for April 2025. Secretary MacKenzie seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Patricia McCreary Cannon, Elaine MacKenzie, Janice Newman.

Nays: None

Absent: Felicia Houston, Sonya Harrington, and Angela Oldenkamp

Motion carried

- b. Review Village Financials*

9) COMMITTEE REPORTS

- a. Building & Grounds by Sonya Harrington - None
- b. Finance by Patricia McCreary Cannon - None

10) UNFINISHED BUSINESS - None

11) NEW BUSINESS

- a. Trustee Harrington moved to approve Resolution 2026-02 Authorizing Non-Resident Library Cards for FY2025-2026 as discussed. Trustee Newman seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman.

Nays: None

Absent: Felicia Houston and Angela Oldenkamp

Motion carried

- b. Trustee Harrington moved to approve the addition of 15.23 Paid Parental Leave to the Personnel Policy as discussed. Secretary MacKenzie seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman, Angela Oldenkamp.

Nays: None

Absent: Felicia Houston

Motion carried

- c. Trustee Newman moved that in compliance with State Executive Orders pertaining to holding open meetings remotely during the COVID-19 pandemic, the board approve the destruction of the verbatim recordings of the Financial Committee Meetings held February 28, 2022. Trustee Oldenkamp seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman, Angela Oldenkamp.

Nays: None

Absent: Felicia Houston

Motion carried

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- d. Trustee Harrington moved that in compliance with State Executive Orders pertaining to holding open meetings remotely during the COVID-19 pandemic, the board approve the destruction of the verbatim recordings of the Regular Board Meetings held on September 26, 2022, October 24, 2022, November 28, 2022. Trustee Newman seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman, Angela Oldenkamp.

Nays: None

Absent: Felicia Houston.

Motion carried

LIBRARY DIRECTOR'S REPORT

- A. Director Rayford reminded trustees about the submission of Statement of Economic Interest.
- B. She reminded trustees about the submission of FOIA & Open Meetings Act Certifications.
- C. She reminded trustees about the ATLAS Trustee Day – Saturday, May 17, which will include and orientation for new or returning board members to help them how trustees can help advocate for the libraries. The Director distributed their t-shirts.
- D. The Director also provided an update from the State Library and RAILS regarding IMLS Funding. She discussed the impact of the federal funds cuts due to the executive order. She informed that there is a lawsuit from the IMLS aiming to stop defunding. She also highlighted what the Board Members can do to advocate for the Library, such as encouraging their networks to sign the petition added to our website under “Show up for your library” and place signs distributed at the Library in their house. Trustee Oldenkamp also pointed out that the 5 Calls app can be used to contact elected officials.
- E. Director Rayford highlighted the preparations for this year's Summer Reading and the finale on Aug 1st will include a roller-skating rink.

12) ANNOUNCEMENTS

The next regular meeting of the South Holland Library Board of Trustees is May 19, 2025, at 6:00 p.m.

13) ADJOURNMENT

Secretary Elaine MacKenzie moved to adjourn the meeting at 6.49 pm. The motion carried unanimously.

Elaine MacKenize, Secretary

Date

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