

MINUTES OF THE MARCH 24, 2025
REGULAR MEETING OF THE
SOUTH HOLLAND PUBLIC LIBRARY
BOARD OF TRUSTEES

1) CALL TO ORDER

President Vanessa Bradley called the meeting to order at 6.01 pm.

2) ROLL CALL

Present: President Vanessa Bradley, Vice-President Felicia Houston, Treasurer Patricia McCreary Cannon, Secretary Elaine MacKenzie, Trustee Sonya Harrington, Trustee Janice Newman, Trustee Angela Oldenkamp, Director Christyn Rayford, Assistant Director Amilcar Perez

Absent: Janice Newman arrived at 6.07 pm.

3) INTRODUCTION OF GUESTS

Secretary Elaine MacKenzie introduced Debra Patterson Wesley.

4) PUBLIC COMMENTS - None

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

5) CORRESPONDENCE - None

6) APPROVAL OF MINUTES

- a. Treasurer Patricia McCreary Cannon moved to approve the minutes of the February 24, 2025, Regular Meeting of the South Holland Public Library Board of Trustees. Secretary Elaine MacKenzie seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman, Angela Oldenkamp.

Nays: None

Absent: Janice Newman

Motion carried

7) APPROVAL OF BILLS

- a. Treasurer Patricia McCreary Cannon moved to approve the March 24, 2025, bills submitted for payment in the amount of \$ 28, 219.19. Secretary Elaine MacKenzie seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Angela Oldenkamp.

Nays: None

Absent: Janice Newman

Motion carried

**Attachment included in Board packet. For further information, please contact: Christyn Rayford, Library Director; South Holland Public Library, 16250 Wausau Avenue, South Holland, IL 60473; 708-527-3150 or christyn@shlibrary.org. Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Library Director at least 24 hours in advance of the meeting date.*

8) FINANCIAL REPORTS

- a. Vice-President Felicia Houston moved to approve the Revenue & Expenditure Reports Year-to-Date for March 2025. Trustee Sonya Harrington seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Angela Oldenkamp.

Nays: None

Absent: Janice Newman

Motion carried

- b. Review Village Financials for March 2025.

9) COMMITTEE REPORTS

- a. Building & Grounds by Sonya Harrington - None
- b. Finance Report by Patricia McCreary Cannon – See minutes of the Financial Committee Meeting on 3.19.25.

10) UNFINISHED BUSINESS - None

11) NEW BUSINESS

- a. Trustee Janice Newman moved to approve the working budget for FY2025-2026 totals \$2,829,778. Vice-President Felicia Houston seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman, Angela Oldenkamp.

Nays: None

Absent: None

Motion carried

- b. Vice-President Felicia Houston moved to approve the appropriation for FY2025-2026 totals \$ 2,829,778 and the levy totals \$ 2,661,278. Trustee Sonya Harrington seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Patricia McCreary Cannon, Elaine MacKenzie, Sonya Harrington, Janice Newman, Angela Oldenkamp.

Nays: None

Absent: None

Motion carried

12) LIBRARY DIRECTOR'S REPORT

- a. Director Rayford informed that the Cook County Statement of Economic Interest is due.
- b. She also informed that the Open Meeting Act Training is due.
- c. She informed that on March 18, 2025 an Executive Order cutting IMLS funding was

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signed. These cuts do not impact the library directly, however, they impact RAILS and SWAN. Although RAILS has informed they have already received the 2025 funding the impact for 2026 is uncertain.

- d. To bring awareness of ways the public can support libraries, Director Rayford asked the board for their consent to add a link on our website and social media facilitating the public to contact senators and representatives to save federal funding for libraries as part of an American Library Association support campaign.
- e. Director Rayford informed that after several reviews the library has selected Tidy Queens cleaning service. The decision was made after several instances of poor performance and communication with AMATO cleaning services including cases when we were not informed that the cleaning team was going to be absent.

13) ANNOUNCEMENTS

The next regular meeting of the South Holland Library Board of Trustees is
Monday, April 28, 2025 at 6:00 p.m.

14) ADJOURNMENT

Secretary Elaine MacKenzie moved to adjourn the meeting at 6.31pm. The motion carried unanimously.

Elaine MacKenize, Secretary

Date