

This meeting will be conducted electronically using Zoom.

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2. Enter Meeting ID 649 152 491
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**MINUTES OF THE APRIL 6, 2020
SPECIAL MEETING
OF THE SOUTH HOLLAND PUBLIC LIBRARY
BOARD OF TRUSTEES**

1) Call to Order: The meeting was called to order by President Vanessa Bradley at 7:01 p.m. electronically.

2) Roll call:

Present: President Vanessa Bradley, Vice-President Don Van Deursen, Secretary Nancy Banash, Treasurer Patricia McCreary, Trustee Felicia Houston, Trustee Elaine MacKenzie, Trustee Pat Rohm, Library Director Robin Wagner and Business Manager Edna Burns.

**ALL TRUSTEES AND STAFF MEMBERS ATTENDED
ELECTRONICALLY.**

3) Introduction of Guests – None

4) Public Comments – None

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

5) New Business

a) Delegation of Authority – For Action

Treasurer McCreary moved to approve *Resolution No. FY2020-03 Delegating Authority to Board President and/or Library Director to Make Decisions for the South Holland Public Library*. Secretary Banash seconded the motion.

Roll Call:

Ayes: Bradley, Van Deursen, Banash, McCreary, Rohm, MacKenzie, Houston

Nays: None

Absent:

Motion carried.

b) Staff Pay During Covid-19 Closure – For Action

Treasurer McCreary moved that staff continue to be paid throughout the closing due to covid-19. Trustee Houston seconded the motion.

Director Wagner explained that the part-time staff worked until March 18th, the full-time staff worked until March 20th, but were dismissed at 12:00 p.m.

Trustee Houston asked if there was work that some staff members could do from home. Director Wagner stated that they were given webinars to watch and certain projects to work on.

President Bradley asked if the security firm was being paid during this time. Director Wagner stated that the firm was instructed to stop providing security since the library was closed to the public. President Bradley asked if we should continue to pay them. Vice-President Van Deursen stated we should not pay them because they perform a contracted service.

Roll Call:

Ayes: Bradley, Van Deursen, Banash, McCreary, Rohm, MacKenzie, Houston

Nays: None

Absent:

Motion carried.

6) Announcements

- a) Treasurer McCreary agreed to hold a Finance Committee meeting at 6:00 p.m. on April 27, 2020 before the regular meeting.
- b) The next regular meeting of the South Holland Public Library Board of Trustees is April 27, 2020 at 7:00 p.m. Board packets will be sent electronically.

7) Adjournment

At 7:21 p.m. Trustee MacKenzie moved the Board adjourn until the next regular meeting. Trustee Houston seconded the motion. Motion unanimously carried.

(Secretary's Signature)

Date