MINUTES OF THE APRIL 15, 2019
REGULAR MEETING
OF THE SOUTH HOLLAND PUBLIC LIBRARY
BOARD OF TRUSTEES

1) Call to Order: The meeting was called to order by President Bradley at 7:00 p.m. in the Board Room at the South Holland Public Library.

Roll call:

Present: President Vanessa Bradley, Vice-President Don Van Deursen, Secretary Nancy Banash, Treasurer Patricia McCreary, Trustee Elaine MacKenzie, Trustee Pat Rohm, Library Director Robin Wagner and Business Manager Edna Burns.

Absent: Trustee Felicia Houston

2) Introduction of Guests – None

3) Public Comments – None

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

4) Correspondence
   a) April 8, 2019—An invitation to the Ingalls Development Foundation Annual Benefit Gala to Treasurer Banash.

5) Approval of Minutes
   a) Treasurer McCreary moved to approve the Minutes of the March 25, 2019, Regular Meeting of the South Holland Public Library Board of Trustees. Trustee MacKenzie seconded the motion.

   6 ayes; 0 nays; 1 absent. Motion carried.

6) Approval of Bills
   a) Treasurer McCreary moved to approve the April 15, 2019, bills submitted for payment in the amount of $33,034.08. Trustee MacKenzie seconded the motion.

   Roll Call:
   Ayes: Bradley, Van Deursen, Banash, McCreary, MacKenzie, Rohm
   Nays: None
   Absent: Houston
   Motion carried.

7) Financial Reports
   a) Trustee Rohm moved to approve the Revenue & Expenditure Reports Year-to-Date for April, 2019. Vice-President Van Deursen seconded the motion.

   Roll Call:
   Ayes: Bradley, Van Deursen, Banash, McCreary, MacKenzie, Rohm
   Nays: None
   Absent: Houston
   Motion carried.

8) Committee Reports
a) Building & Grounds—
   a. Director Wagner reported the lobby carpet would be replaced on Good Friday while the Library was closed thanks to Maintenance Assistant Dion Hampton coming in on the holiday.
   b. The pit project on the south end of the building has been completed.
   c. President Bradley asked about garden areas and maintaining the grasses. The grounds maintenance vendor hired by the Village does a Spring & Fall clean-up. Library maintenance staff will work on it through the season. We’d like to plant a tree in the area where the huge planter boxes used to be.

b) Finance—

9) Unfinished Business - None

10) New Business
a) Compensation for Library Director—For Action*
   Library Director Wagner and Business Manager Burns left the meeting at 7:24 p.m. for the Board to discuss compensation for the Director. They returned at 7:39 p.m.

   Trustee MacKenzie motioned to approve a 2% merit increase for the Library Director plus a $1,800 bonus as discussed, effective May 1, 2019. Trustee Rohm seconded the motion.

   President Bradley stated to structure the bonus so Wagner received $1,800 after taxes.

   Roll Call:
   Ayes: Bradley, Van Deursen, Banash, McCreary, MacKenzie, Rohm
   Nays: None
   Absent: Houston
   Motion carried.


   Secretary Banash motioned to approve Resolution 2020-01 Library Appropriation and Levy for FY2019-2020 as discussed. Trustee MacKenzie seconded the motion.

   Roll Call:
   Ayes: Bradley, Van Deursen, Banash, McCreary, MacKenzie, Rohm
   Nays: None
   Absent: Houston
   Motion carried.

Trustee Rohm motioned to approve the Working Budget FY2019-2020 as discussed. Trustee MacKenzie seconded the motion.

Roll Call:
Ayes: Bradley, Van Deursen, Banash, McCreary, MacKenzie, Rohm
Nays: None
Absent: Houston
Motion carried.

d) Resolution 2020-02 Authorizing Non-Resident Library Cards for FY2019-2020—For Action*

Treasurer McCreary motioned to approve Resolution 2020-02 Authorizing Non-Resident Library Cards for FY2019-2020 as discussed. Secretary Banash seconded the motion.

Families who live in areas unserved by a library can purchase a library card at the South Holland Public Library for $252.

Roll Call:
Ayes: Bradley, Van Deursen, Banash, McCreary, MacKenzie, Rohm
Nays: None
Absent: Houston
Motion carried.

11) Library Director’s Report of April 15, 2019
a) Director Wagner reminded Board members to forward their Cook County Ethics Statement confirmations to her.

b) Treasurer McCreary and Trustee Houston will be going to the ATLAS Trustee Workshop on May 11. Wagner will take care of their registration.

c) Head of Youth Services Dorothy Koll has resigned her position as of May 31, 2019, to become the Director of the Acorn Public Library District. The Board wishes her good luck.

12) Announcements
a) The next regular meeting of the South Holland Public Library Board of Trustees is May 20, 2019, at 7:00 p.m. This is one week earlier due to the Memorial Day holiday.

13) Adjournment
At 7:55 p.m. Vice-President Van Deursen moved the Board adjourn until the next regular meeting. Secretary Banash seconded the motion. Motion unanimously carried.

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(Secretary’s Signature)     Date