1) The meeting was called to order by President Vanessa Bradley at 7:02 p.m. in the Board Room at the South Holland Public Library.

2) Roll call:
   Present: President Vanessa Bradley, Vice-President Donald Van Deursen, Secretary Nancy Banash, Treasurer Patricia McCreary, Trustee Elaine MacKenzie, Trustee Felicia Houston, Trustee Pat Rohm, Library Director Robin Wagner and Edna R. Burns, Secretary.

   Absent:

3) Introduction of Guests

4) Public Comments
   Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

5) Correspondence

   b) Award letter dated April 13, 2018 regarding FY2018 Illinois Per Capita Grant from State Librarian Jesse White notifying the Library will receive $27,537.50 in funds to be spent by June, 2019.

6) Approval of Minutes
   a) Vice-President Van Deursen moved to approve the Minutes of the March 26, 2018 Regular Meeting of the South Holland Public Library Board of Trustees. Treasurer McCreary seconded the motion. 7 ayes; 0 nays; 0 absent. Motion carried.

7) Approval of Bills
   a) Treasurer McCreary moved to approve the April 23, 2018 bills submitted for payment in the amount of $79,306.11. Trustee MacKenzie seconded the motion. Treasurer McCreary asked what SenSource was. They provide the Library’s people counters. Secretary Banash asked about the high number of locking DVD cases. Director Wagner explained about retroactively putting non-fiction DVDs into locking cases.
Roll Call:
Ayes: Bradley, Van Deursen, Banash, MacKenzie, McCreary, Houston, Rohm
Nays: None
Absent: None
Motion carried.

8) Financial Reports
a) Treasurer McCreary moved to approve Revenue and Expenditure Reports Year-to-Date for April, 2018. Secretary Banash seconded the motion. Director Wagner explained the process of moving $200,000 from Other Cash (15-00-115) to General Funds.
Roll Call:
Ayes: Bradley, Van Deursen, Banash, McCreary, MacKenzie, Houston, Rohm
Nays: None
Absent: None
Motion carried.

b) Review Check Voucher and Vendor Invoice Register for March, 2018.

9) Committee Reports
a) Building & Grounds – Director Wagner reported the $125,000 Live & Learn grant check was received from the State. Paid invoices for the elevator project will be sent to Beth Herman, Village Treasurer, to be charged against the grant funds. The Library also received the $17,104.97 Per Capita grant check. Paid invoices for furniture, Simple Scan, etc. will be sent to Beth to be charged against these grant funds.

The elevator crates will be delivered on Wednesday, April 25. The Library will be closed for one day. Elevator installation will begin on Monday, April 30. Vice-President Van Deursen advised Director Wagner to ensure the workers protect the hallway floors from damage when assembling the parts.

b) Finance – Secretary Banash moved to approve the minutes from the Finance Committee meeting on March 26, 2018. Treasurer McCreary seconded the motion.
Roll Call:
Ayes: Bradley, Banash, McCreary
Nays: None
Absent: None
Motion carried.

10) Unfinished Business
11) New Business
   a) 2.0 Board Bylaws and Governance Policy
       Trustee Rohm moved to approve the revised and renamed 2.0 Board
       Bylaws and Governance Policy as discussed. Trustee Houston seconded
       the motion. Director Wagner reviewed the changes with the Board.
       7 ayes; 0 nays; 0 absent. Motion carried.

   b) 15.0 Personnel Policy
       Trustee Houston moved to approve the reviewed and revised 15.0
       Personnel Policy as discussed. Trustee Rohm seconded the motion.
       Director Wagner reviewed the changes with the Board.
       7 ayes; 0 nays; 0 absent. Motion carried.

   c) Resolution 2019-02 Authorizing Non-Resident Library Cards for
       FY2018-2019
       Secretary Banash moved to approve Resolution 2019-02 Authorizing Non-
       Resident Library Cards for FY2018-2019 as discussed. Trustee Houston
       seconded the motion.
       Roll Call:
       Ayes: Bradley, Van Deursen, Banash, McCreary, MacKenzie, Houston,
              Rohm
       Nays: None
       Absent:
       Motion carried.

   d) Job Description for the New Maintenance Position
       Trustee MacKenzie moved to approve the new job description for a
       Maintenance Technician as discussed. Trustee Houston seconded the
       motion
       7 ayes; 0 nays; 0 absent. Motion carried.

12) Library Director’s Report of April 23, 2018
   a) Director Wagner reported the staff is getting the Library’s name
       out to the public by attending statewide professional events.

   b) Treasurer McCreary questioned why two circulation staff members
       resigned. Director Wagner explained that one wanted to devote more
       time to her family and the other wanted to pursue a career in counseling.

13) Announcements

       The next regular meeting of the South Holland Public Library Board of
       Trustees is May 21, 2018, at 7:00 p.m.
14) Adjournment

At 8:03 p.m. Vice-President Van Deursen moved the Board adjourn until the next regular meeting. Secretary Banash seconded the motion. Motion unanimously carried.

________________________________   _______________
(Secretary’s Signature)     Date