The meeting was called to order by President Vanessa Bradley at 7:00 p.m. in the Board Room at the South Holland Public Library.

1) Roll call:

Present: President Vanessa Bradley, Vice-President Donald Van Deursen, Secretary Nancy Banash, Treasurer Patricia McCreary, Trustee Elaine MacKenzie, Trustee Felicia Houston, Trustee Pat Rohm, Library Director Robin Wagner and Edna R. Burns, Secretary.

Absent:

2) Introduction of Guests

3) Public Comments

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized

4) Correspondence

5) Approval of Minutes

Vice-President Van Deursen moved to approve the Minutes of the February 26, 2018 Regular Meeting of the South Holland Public Library Board of Trustees. Treasurer McCreary seconded the motion.

7 ayes; 0 nays; 0 absent. Motion carried.

6) Approval of Bills

a) Trustee MacKenzie moved to approve the March 26, 2018 bills submitted for payment in the amount of $69,036.17. Treasurer McCreary seconded the motion.

Roll Call:

Ayes: Bradley, Van Deursen, Banash, MacKenzie, McCreary, Houston, Rohm
Nays: None
Absent:

Motion carried.

7) Financial Reports

a) Secretary Banash moved to approve Revenue and Expenditure Reports Year-to-Date for March, 2018. Treasurer McCreary seconded the motion.

Roll Call:
Ayes: Bradley, Van Deursen, Banash, McCreary, MacKenzie, Houston, Rohm
Nays: None
Absent: None
Motion carried.

b) Review Check Voucher and Vendor Invoice Register for February, 2018.

8) Committee Reports
a) Building & Grounds – Director Wagner reported the elevator will ship on April 13. Thirteen crates will be delivered and unpacked on April 16 and 17. The Library will close to the public on April 16 and close partially on April 17. Director Wagner will be notified by April 10 the exact delivery date. President Bradley expressed her concern about part-time employees making their hours that week. Director Wagner ensured her that their time will be made up by the end of the payroll period. Secretary Banash recommended the Library close fully both days to ensure the safety of our patrons.

b) Finance—Treasurer and Chair McCreary led the discussion of earlier meeting with full Board.

9) Closed Session
The Board may choose to go into Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. (5 ILCA 120/2 © (1)

10) Unfinished Business

11) New Business

a) 1.0 General Library Policies
Trustee MacKenzie moved to approve the revised and renamed 1.0 General Library Policies as discussed. Trustee Houston seconded the motion.
7 ayes; 0 nays; 0 absent. Motion carried.

b) Contract with Universal Lighting of America to Upgrade Interior and Exterior Lighting to LED with ComEd Rebates for $17,920.36
Vice-President Van Deursen moved to accept the contract with Universal Lighting of America to upgrade interior and exterior lighting to LED for $17,920.36. Trustee Houston seconded the motion. Treasurer McCreary questioned the lack of more than one quote for the project. Vice-President Van Deursen explained it is under the $25,000 bid requirement and the lack of time due to the project needing to be completed by May 31 for extra ComEd bonus, it is a good quoted price.
Roll Call:
Ayes: Bradley, Van Deursen, Banash, MacKenzie, McCreary, Houston
Nays: None
c) **Compensation for Library Director**

Director Wagner left the room at 7:23 p.m. Trustee Rohm moved to approve a 6% merit increase for the Library Director, effective May 1, 2018. Trustee Houston seconded the motion. Director Wagner returned at 7:28 p.m.

Roll Call:
Ayes: Bradley, Van Deursen, Banash, McCreary, MacKenzie, Houston
Nays: None
Absent: Rohm
Motion carried.

d) **Working Budget FY2018-2019**

Secretary Banash moved to approve the Working Budget for FY2018-2019 totaling $2,488,650. Trustee MacKenzie seconded the motion. Director Wagner highlighted some of the planned expenditures.

Roll Call:
Ayes: Bradley, Van Deursen, Banash, MacKenzie, McCready, Houston, Rohm
Nays: None
Absent: None
Motion carried.


Roll Call:
Ayes: Bradley, Van Deursen, Banash, McCready, MacKenzie, Houston
Nays: None
Absent: Rohm
Motion carried.

12) Library Director’s Report of March 26, 2018

a) Director Wagner encouraged the Board to review the Soar Analysis and complete it for the 2019 Strategic Plan.

b) Director Wagner announced the LACONI Annual Trustee Banquet on May 18th, 6-9 p.m., at the Carleton of Oak Park Hotel. Trustees MacKenzie, Banash and Houston stated they were interested in attending.

c) Directory Wagner also announced the ATLAS workshop *Funding and Design for a Renovation of New Building Project: What Trustees Need to Know* on May 19th, 9am-12:00 noon at the Alsip-Marrionette Park Public Library District in Alsip. Trustees MacKenzie, Rohm, McCready, Bradley and Banash were interested in attending.
13) Announcements

The next regular meeting of the South Holland Public Library Board of Trustees is April 23, 2018, at 7:00 p.m.

14) Adjournment

At 8:12 p.m. Vice-President Van Deursen moved the Board adjourn until the next regular meeting. Secretary Banash seconded the motion. Motion unanimously carried.

________________________________   _______________
(Secretary's Signature)     Date